

SMETHPORT AREA SCHOOL DISTRICT  
MINUTES OF THE REGULAR BOARD MEETING  
SEPTEMBER 14, 2020

I. CALL TO ORDER

Mr. Dan Wertz, President of the Board of Education, called the meeting to order at 7:34 p.m. in the Smethport Area Elementary School.

II. ROLL CALL

Members Present: Davis, Learn, O'Day, Okerlund, Stratton, Wertz. (Davis, O'Day, and Stratton attended the meeting virtually. The other members attended in person.)

Members Absent: McKean, Shonts, Tronetti.

Administrators Present: Benson, Jordan, London, Rounsville, Zona.

Mrs. Woodard, Mrs. Anderson, and Mr. Kolivoski attended in person. Mrs. Zeigler attended virtually.

III. PLEDGE OF ALLEGIANCE - Mr. Wertz

IV. PUBLIC TO BE HEARD – AGENDA ITEMS ONLY – None.

Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.

V. MINUTES

Moved by Learn, seconded by Okerlund and carried unanimously to approve the following minutes:

Work Session, August 3, 2020

Board Meeting, August 10, 2020

Special Meeting, August 26, 2020

VI. TREASURER'S REPORT

Moved by Stratton, seconded by Davis and carried unanimously to approve the Treasurer's Report for August 2020.

VII. BILL AND SALARY LIST

Moved by Learn, seconded by Davis and carried unanimously to approve the September 2020 Bill and Salary List with the exception of the asterisk item.

Moved by Okerlund, seconded by Learn and carried unanimously to approve the asterisk item on the September 2020 Bill and Salary List (Premier Communications, LLC - Check #43473).

Moved by Davis, seconded by Learn and carried unanimously to approve the September 2020 Capital Projects Fund Bill List.

VIII. COMMUNICATIONS – None.

IX. SUPERINTENDENT'S REPORT

**David E. London**, Superintendent, announced that we are 14 days into the school year and things are going well so far. He said he is very proud of the staff and students for their efforts. He reported that JV Football and Varsity Volleyball began tonight. Some spectators will be allowed in the football game until the total number of players, event workers, coaches, referees, and spectators reach the limit of 250 per the state's requirement due to the pandemic. Student participants were given a few tickets each so that parents could attend. Indoor events only allow for 25 which encompass the two teams, coaches, and refs. So no spectators will be allowed in the Volleyball game. However, the game is being livestreamed, so that the community can watch it from home. He reported that last week a roof inspection was done, and Pure Tech will be here tomorrow to fix the stadium light poles.

X. OLD BUSINESS – None.

XI. NEW BUSINESS

(Any new hires under New Business are hired subject to the restriction that the hire will not be finalized unless all of the ACT 168 requirements relative to provisional employment have been met. He/She shall not be permitted to work with or have direct contact with children until all of the mandates of ACT 168 of 2014 have been compiled and the results are determined to be satisfactory to the District).

1. Moved by Okerlund, seconded by Learn and carried unanimously to approve the Substitute Teacher's rate of pay at \$100 per day starting day one (1) of substituting, retroactive to August 26, 2020.
2. Moved by Davis, seconded by Stratton and carried unanimously to approve the following addition(s) to the Substitute Teacher's list for the 2020-21 school year (pending proper paperwork):  
Judy Kessler, Kane
3. Moved by Learn, seconded by Okerlund and carried unanimously to approve the following addition(s) to the Substitute Support Staff list for the 2020-21 school year (pending proper paperwork):  
Regina Dudley, Smethport, Cafeteria / Custodial  
Sarah Murray, Smethport, Teacher's Aide / Clerical
4. Moved by Stratton, seconded by Learn and carried unanimously to approve Shilah Hassek as a Special Education Teacher for the 2020-21 school year at Category III (Masters), Step I, effective September 16, 2020.
5. Moved by Okerlund, seconded by Davis and carried unanimously to approve Susan Israel as Mentor for Shilah Hassek for the 2020-21 school year.
6. Moved by Learn, seconded by Stratton and carried unanimously to approve Angela Alexis as a Temporary Year-long Substitute Teacher for the 2020-21 school year effective August 21, 2020. *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*
7. Moved by Davis, seconded by Learn and carried unanimously to approve Kassie Rothermel as a Temporary Year-long Substitute Teacher for the 2020-21 school year effective September 30, 2020. *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*
8. Moved by Stratton, seconded by Okerlund and carried unanimously to approve Kayla Larson as a Temporary Year-long Substitute Aide for the 2020-21 school year effective September 4, 2020. *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*

9. Moved by Learn, seconded by Davis and carried unanimously to approve a Letter of Resignation from Kayla Larson for the Temporary Year-long Substitute Aide position effective September 30, 2020.
10. Moved by Learn, seconded by Okerlund and carried unanimously to approve Brian Henry as a Temporary Year-long Substitute Aide for the 2020-21 school year effective October 1, 2020. *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*
11. Moved by Davis, seconded by Stratton and carried unanimously to approve Bethany Frame as a Temporary Year-long Substitute Aide for the 2020-21 school year effective September 15, 2020. *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*
12. Moved by Okerlund, seconded by Learn and carried unanimously to approve Sandra Schermerhorn as a Temporary Year-long Custodian for the 2020-21 school year effective August 21, 2020. *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*
13. Moved by Davis, seconded by Stratton and carried unanimously to approve Kayla Larson as a HS Clerical / Instructional Aide effective October 1, 2020.
14. Moved by Learn, seconded by Stratton and carried unanimously to approve retracting the hire of Kelly Foltz as Mentor for Haley Geis for the 2020-21 school year. (Mrs. Foltz declined the position after the hire.)
15. Moved by Okerlund, seconded by Learn and carried unanimously to accept a Letter of Resignation from Tish Howard as Mentor for Brittany Ginkel for the Fall Semester of 2020.
16. Moved by Learn, seconded by Stratton and carried unanimously to approve Tish Howard as Mentor for Haley Geis for the 2020-21 school year.
17. Moved by Learn, seconded by Davis and carried unanimously to approve Jacey Duzick-Forness as Mentor for Brittany Ginkel for the Fall Semester of 2020. (Brittany did her first half during the Spring Semester of 2020).
18. Moved by Okerlund, seconded by Stratton and carried unanimously to approve Judy Kessler to substitute in the HS English position, created by Ms. Cheattle's Medical Leave of Absence, from September 8, 2020 to October 16, 2020 at Category I (Bachelors), Step 1, per diem.

19. Moved by Learn, seconded by Okerlund and carried unanimously to appoint the following supplemental position(s) for the 2020-21 school year: *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*
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|---|-------------------|
| Head Baseball Coach .....                                 | Colby Austin      |
| Head Softball Coach .....                                 | Jon Peterson      |
| Head Track & Field Coach .....                            | Rick Woodring     |
| Varsity "S" Advisor .....                                 | none at this time |
| Volunteer Assistant Boys' & Girls' Basketball Coach ..... | Tom Alfieri       |
| Volunteer Assistant Cheerleading Coach (Fall).....        | Michele Jack      |
| Volunteer Assistant Volleyball Coach(es) .....            | Kim Cavallaro     |
| .....   | Sara Durphy       |
20. Moved by Davis, seconded by O'Day and carried unanimously to approve the meal delivery for At Home Distance Learning students and extension of the Seamless Summer Option until December 31, 2020.
21. Moved by Okerlund, seconded by Stratton and carried unanimously to approve Policy #815.1 Livestream Video.
22. Moved by Stratton, seconded by O'Day and carried unanimously to approve revisions to the 2020-21 school calendar as presented.
23. Moved by Learn, seconded by Okerlund and carried unanimously to approve David Hein as the 2021 PSBA President-Elect.
24. Moved by Davis, seconded by Learn and carried unanimously to approve Daniel O'Keefe as the 2021 PSBA Vice-President. (Running for one (1) position are Sabrina Backer and Daniel O'Keefe).
25. Moved by Okerlund, seconded by Stratton and carried unanimously to approve Michael Gossert as the 2021 PSBA Treasurer.
26. Moved by Learn, seconded by Stratton and carried unanimously to approve Michael Faccinetto and Marianne Neel as the 2021 PSBA Insurance Trust Trustees.
27. Moved by Davis, seconded by Learn and carried unanimously to approve Aimee Kemick as the 2021 Sectional Advisor for Section 2.
28. Moved by Okerlund, seconded by O'Day and carried unanimously to approve adjustments to the Athletic Health and Safety Plan to permit limited spectator attendance at SASD Athletic Events via complimentary Sports Passes to student participants, at levels deemed appropriate by Administration, and in compliance with guidelines and/or laws regarding spectators at events.

**INFORMATION ITEMS:**

- The Board of Education was given the following policies for first reading with subsequent approval in October, 2020:
  - #103 – Discrimination / Title IX Sexual Harassment Affecting Students

**INFORMATION ITEMS (Cont.):**

- #104 – Discrimination / Title IX Sexual Harassment Affecting Staff
- #203 – Immunizations and Communicable Diseases
- #209 – Health Examinations / Screenings
- #247 – Hazing
- #249 – Bullying / Cyberbullying
- #252 – Dating Violence
- #309.1 – Telework
- #314 – Physical Examination
- #317.1 – Educator Misconduct
- #318 – Attendance and Tardiness
- #331 – Job Related Expenses
- #332 – Working Periods
- #334 – Sick Leave
- #340 – Responsibility for Student Welfare
- #705 – Facilities and Workplace Safety
- #803 – School Calendar
- #824 – Maintaining Professional Adult / Student Boundaries
- #904 – Public Attendance at School Events
- #907 – School Visitors

➤ Mr. Wertz appointed Mr. Learn, Mr. Stratton, and himself to negotiate a new transportation contract.

**NOTE:** Executive Session may be held between tonight's meeting and the next board meeting.

Mr. Wertz announced the Board met in Executive Session tonight to discuss personnel and safety issues.

XII. PUBLIC TO BE HEARD – GENERAL ITEMS – None.

Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.

XIII. ADJOURNMENT

Moved by Learn, seconded by Okerlund and carried unanimously to adjourn the meeting at 8:09 p.m.

Respectfully Submitted,

Susan M. Jordan  
Secretary of the Board