

SMETHPORT AREA SCHOOL DISTRICT  
MINUTES OF THE REGULAR BOARD MEETING  
JUNE 16, 2020

I. CALL TO ORDER

Mr. Dan Wertz, President of the Board of Education, called the meeting to order at 7:35 p.m. in the Smethport Area Elementary School.

II. ROLL CALL

Members Present: Davis, Learn, McKean, O'Day, Okerlund, Wertz. (All virtually.)

Members Absent: Shonts, Stratton, Tronetti.

Administrators Present: Jordan, London, Rounsville.

Mrs. Woodard was also present in-person and Mr. Kolivoski was present virtually.

III. PLEDGE OF ALLEGIANCE

Mr. Wertz

IV. PUBLIC TO BE HEARD – AGENDA ITEMS ONLY – None.

Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.

V. MINUTES

Moved by Davis, seconded by Learn and carried unanimously to approve the following minutes:

Work Session, May 4, 2020

Board Meeting, May 11, 2020

VI. TREASURER'S REPORT

Moved by Okerlund, seconded by Davis and carried unanimously to approve the Treasurer's Report for May 2020.

VII. BILL AND SALARY LIST

Moved by Learn, seconded by O'Day and carried unanimously to approve the June 2020 Bill and Salary List with the exceptions of the asterisk items.

Moved by McKean, seconded by Okerlund and carried unanimously to approve the asterisk items on the June 2020 Bill and Salary List (Aveanna Healthcare #43145).

VIII. COMMUNICATIONS – None.

IX. SUPERINTENDENT'S REPORT

**Mr. Rounsville** reported that he has had to fix some leaks on the football field drainage, fix a building generator, and his staff has done a lot of painting including 15 classrooms, stairwells, and locker rooms. The Maintenance staff has also cut and trimmed trees and bushes on the property and had the elementary parking lot ditch cleaned out.

**David E. London**, Superintendent, reported that the freezer drains at the HS Cafeteria had to be repaired and that the gym floor company will be on-site in the near future to start the work on the HS gymnasium floor to sand, prep, paint the lines and logo, and seal the entire area. Mr. London then reported that David Maines / Tremco, Inc. will be replacing a large 30' x 30' section of the HS roof over the music area under warranty. We also do not yet have a price to purchase and extend the warranty on the Gym/Auditorium roof that they just replaced (also under warranty). He is also getting pricing from Clark Contractors to replace a 45' section of

sidewalk and curb near the maintenance entrance and pricing on metal siding for the exterior of the maintenance area.

**Mr. Kolivoski** reported that since the closure he has set up critical users to work from home. He also mentioned that he has set up many users to the VoIP phone system to make and receive calls from their office extensions while working from home. Due to this he has shifted his focus from student support to staff support. He has also imported grades on PowerSchool and had a large number of security cameras installed. Summer projects include setting up, getting ready, and delivering 185 Chromebooks. He is also servicing some Chromebooks that came back from students. He announced that he is setting up a new storage server. It is set up and running live but only about 11.5% ready. He is still in the process of migrating the data over to the new server. He is also planning a network upgrade at the HS and upgrading wiring closets with the help of Mr. Rose who is subbing during the summer in the Tech Department. He reported that a lot of the classrooms are already set up. Mr. London thanked Kevin and Greg for their help on Graduation. They both did a tremendous job.

X. OLD BUSINESS – None.

XI. NEW BUSINESS

(Any new hires under New Business are hired subject to the restriction that the hire will not be finalized unless all of the ACT 168 requirements relative to provisional employment have been met. He/She shall not be permitted to work with or have direct contact with children until all of the mandates of ACT 168 of 2014 have been compiled and the results are determined to be satisfactory to the District).

1. Moved by Learn, seconded by Davis and carried unanimously to approve authorizing administration to appoint personnel required for the beginning of the school year pending subsequent Board approval in August 2020.
2. Moved by Okerlund, seconded by McKean and carried unanimously to approve authorizing administration to process a July Bill List and to pay the bills that come due between scheduled summer Board meetings with subsequent Board approval in August 2020.
3. Moved by O'Day, seconded by Learn and carried unanimously to approve authorizing administration to complete the necessary budget transfers for the 2019-20 fiscal year as needed.
4. Moved by Learn, seconded by McKean and carried unanimously to approve the roof "warranty" replacement by Tremco, at no cost to the district.
5. Moved by Davis, seconded by Learn and carried unanimously to approve the following resolution on Per Capita Tax:  
"Be it resolved that the Smethport Area School District does hereby impose a per capita tax of five dollars (\$5.00) on each and every adult resident, eighteen (18) years of age and older, of the said School District for the 2020-21 school year, in accordance with the provisions of Section 679 of the Pennsylvania Public School Code of 1949, as amended." This tax is identical in its provisions to a like tax imposed by said School District for the 2019-2020 fiscal year.
6. Moved by O'Day, seconded by McKean and carried unanimously to approve the following resolution on Per Capita Tax:  
"Be it resolved that the Smethport Area School District does hereby impose a per capita tax of five dollars (\$5.00) on each and every adult resident, eighteen (18) years of age and older, of the said School District for the 2020-21 school year, in accordance with the provisions of Act 511, adopted by the General Assembly of the Commonwealth of Pennsylvania on December 31, 1965." This tax is identical in its provisions to a like tax

imposed by said School District for the 2019-2020 fiscal year and is in addition to the per capita tax imposed under Section 679 of the Public School Code.

7. Moved by Okerlund, seconded by Davis and carried unanimously to approve the following resolution on Wage Tax:  
"Be it resolved that the Smethport Area School District, in accordance with the provisions of Act 511 adopted by the General Assembly of the Commonwealth of Pennsylvania on December 31, 1965, does hereby impose a wage tax of one percent (1%) of all wages and earned income of all residents of said school district for the 2020-21 school year, which said tax is identical in its provisions to a like tax imposed by said School District for the 2019-2020 fiscal year".
8. Moved by Learn, seconded by Davis and carried unanimously to approve the following resolution on Real Estate Transfer Tax:  
"Be it resolved that the Smethport Area School District for the 2020-21 school year does hereby, in accordance with the provisions of Act 511 adopted by the General Assembly of the Commonwealth of Pennsylvania on December 31, 1965, impose a tax of one percent (1%) upon all real estate transactions occurring within the said School District, said tax to be identical in its provisions to a like tax imposed by said School District for the 2019-2020 fiscal year".
9. Moved by O'Day, seconded by Davis and carried unanimously to approve the Real Estate Tax rate at 19.27 mills for the Smethport Area School District for the 2020-21 school year (Current rate is 19.27 mills.)
10. Moved by McKean, seconded by O'Day and carried unanimously to adopt the final Smethport Area School District General Fund Budget for the 2020-21 fiscal year in the amount of \$15,978,096.
11. Moved by Davis, seconded by Okerlund and carried unanimously to adopt a resolution implementing the Homestead/Farmstead Exclusion for 2020 (Assessment Exclusion is \$10,141 providing a savings of up to \$195.42 off the Real Estate Tax Bill for those that were approved.)
12. Moved by O'Day, seconded by McKean and carried unanimously to approve the Cafeteria Budget for the 2020-21 fiscal year in the amount of \$590,522.
13. Moved by Learn, seconded by McKean and carried unanimously to approve the following supplemental position(s) for the 2020-21 school year: *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*

Assistant Boys' Basketball Coach .....	Dan Zeigler – JV
.....	Jr. High – none at this time
Assistant Girls' Basketball Coaches .....	Amanda Davis – JV
.....	Chad Goodman – Jr. High
Elementary Boys' Basketball Coach.....	none at this time
Elementary Girls' Basketball Coach .....	Christine Lightner
Assistant Cheerleading Coach - Winter.....	Denise Frontino
Band Front Advisor.....	Theresa Harris
Varsity "S" Advisor.....	none at this time

14. Moved by Okerlund, seconded by McKean and carried unanimously to approve a \$200 donation to the Smethport Fire Department.
15. Moved by Learn, seconded by Davis and carried unanimously to approve a contract with UPMC Cole for Athletic Training Services for the 2020-21 school year at an annual cost of \$30,000.
16. Moved by Davis, seconded by Learn and carried unanimously to approve resolutions to use funding from the following Committed Fund Balances, along with \$100,000 of unassigned fund balance to help balance the Smethport Area School District General Fund Budget for the 2020-21 fiscal year:

PSERS Designated Fund Balance	\$350,000
Debt Service Designated Fund Balance	\$ 77,975
17. Moved by Okerlund, seconded by Davis and carried unanimously to approve the Act 93 Agreement for July 1, 2020 to June 30, 2023.
18. Moved by McKean, seconded by Davis and carried unanimously to approve a Resolution Regarding Compensation of Business Manager, Technology System Specialist, and Central Office Staff.
19. Moved by Davis, seconded by Okerlund and carried unanimously to approve a 2020 School Safety Report as presented in Executive Session.
20. Moved by O'Day, seconded by Learn and carried unanimously to approve a Jr. High Soccer Co-op agreement with Port Allegany High School for the 2020-21 school year.
21. Moved by McKean, seconded by Learn and carried unanimously to approve a Medical Leave of Absence for Ms. Sarah Cheatle from August 24, 2020 to approximately October 16, 2020.
22. Moved by Learn, seconded by O'Day and carried unanimously to approve enVision Math textbook/curriculum adoption for grades Kindergarten through 6<sup>th</sup> Grade, copyright 2020; publisher Savvas (formerly Scott Foresman, Pearson Education). Adoption includes practice workbooks for all students, teacher edition packages for all grade level teachers as well as relevant special education teachers, digital courseware licenses for each student (online learning suites compatible with Google Classroom), and shipping for six (6) years at a current cost of \$49,258.28. (Please note that subscription amounts will be updated throughout the summer to reflect enrollment numbers).
23. Moved by Davis, seconded by O'Day and carried unanimously to approve the replacement and installation of an electric transformer in Smethport Elementary School by Pure Tech, Inc. at a cost of \$11,067 to be paid out of the Construction Fund.

**INFORMATION ITEMS:**

- The following have met all requirements and have attained the status of Tenure:
  - Emily Mix (as of January 2017)
- Ms. Sherry Kemick will be transferred to the Title I Intermediate Level Interventionist position.

**INFORMATION ITEMS (Continued):**

- The following policies have been given to the Board of Education for first reading with possible adoption in August, 2020:
  - Policy #006.1 – Attendance at Meetings Via Electronic Communications
  - Policy #209 – Health Examinations / Screenings

**COMMENDATIONS:**

- Congratulations to Aaron Stuck who was nominated Student for Outstanding Performance by the SHCTC

**NOTE:** Executive Session may be held between tonight's meeting and the next board meeting.

**Mr. Wertz** announced that the Board met in Executive Session prior to this meeting to discuss personnel matters.

- XII. PUBLIC TO BE HEARD – GENERAL ITEMS – None.  
Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.
- XIII. ADJOURNMENT  
Moved by McKean, seconded by Davis and carried unanimously to adjourn the meeting at 8:36 p.m.

Respectfully Submitted,

Susan M. Jordan  
Secretary of the Board