

SMETHPORT AREA SCHOOL DISTRICT
MINUTES OF THE WORK SESSION
FEBRUARY 3, 2020

I. CALL TO ORDER

Mr. Dan Wertz, President of the Board of Education, called the meeting to order at 7:40 p.m. in the Smethport Area Elementary School.

II. ROLL CALL

Members Present: Davis, Learn, McKean, O'Day, Shonts, Stratton, Wertz.

Members Absent: Okerlund, Tronetti.

Administrators Present: Benson, Jordan, London, Zona.

Mrs. Woodard, Mrs. Anderson, and Mr. Kolivoski were also present.

III. PLEDGE OF ALLEGIANCE

Mr. Wertz

IV. PUBLIC TO BE HEARD – AGENDA ITEMS ONLY – None.

Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.

V. REPORTS

Mr. Kolivoski reported that the dust has settled for the Chromebooks and 170 insurance policies have been purchased by parents. He also announced that we have been working on what needs to be done before we can open the Employee Access Portal in Skyward. Mr. Kolivoski has been building school email accounts for our cafeteria and custodial staff and Mrs. Woodard has been adding personal email addresses for our substitutes. These emails are also used with AESOP when substitutes sign up to sub.

Mrs. Woodard reminded everyone that this Friday is the deadline to sign up for the Bowl-a-thon which is sponsored by the Smethport School District Foundation. She also reminded the Board members to bring in their completed Ethics Statements for next week's meeting.

Mrs. Anderson reported that on 2/6/2020 we will have a guest from PDE – Bureau of Special Education on-site for their review of our request to open an Emotional Support class at the High School this year. She told the Board that she has had 225 meetings this school year with parents. She said that Parent Engagement has been better and they do participate in the IEP/504 meetings. She also mentioned that Megan Woods, School Social Worker, did a nice In-Service program for the teachers in January about Trauma-Informed Care.

Mrs. Zona reported that Family Engagement Night is coming up on February 5th from 4:00 – 5:30 p.m. She mentioned that Spring pictures are on 2/19. She also provided the Board with a list of Adaptations and Modifications that have been done at the Elementary School to help with test scores and to help all Elementary students to succeed. She also reported that next year's budget will include Elementary Math Curriculum and Materials.

Mr. Benson handed out a newsletter to the Board which also led into his discussion regarding student data and what adaptations he has made in the past year to bring up test scores.

VI. COMMUNICATIONS – None.

VII. OLD BUSINESS – None.

VIII. NEW BUSINESS - The following items were discussed:

1. To consider the following addition(s) to the Substitute Support Staff list for the 2019-20 school year (pending proper paperwork):

Stephany Kaziska, Smethport, Teacher's Aide/Clerical

2. To consider the following addition(s) to the C.L. McKeirnan Substitute Bus/Van driver list for the 2019-20 school year (pending proper paperwork):
Bernard Caldwell, Smethport, Van
3. To consider the following addition(s) to the Aveanna Substitute Nurse list for the 2019-20 school year (pending proper paperwork):
Tiffanie McDowell
4. To consider approving an Elementary Part-time 3-hour Cafeteria staff.
5. To consider appointing a mentor for Shawna Wolfgang for the 2019-20 school year.
6. To consider appointing a mentor for Brittany Ginkel for the 2019-20 school year.
7. To consider approving a Medical Leave of Absence for Sarah Cheatle from April 13, 2020 to May 29, 2020.
8. To consider approving a list of chaperones for the Disney Trip in April, 2020 as presented.
9. To consider approving the 2020-21 School Calendar Resolution regarding Public School Code 1502-District Approved Local Holidays designating five (5) additional Smethport Area School District local holidays.
10. To consider approving the SASD 2020-21 School Calendar, which incorporates the “official local school district holidays” as previously designated by the Board’s Resolution dated 2/10/20.
11. To consider approving an early dismissal for students on February 14, 2020 if the Student Government Canned Food Drive reaches its goal.
12. To consider approving an agreement with Bonnie Scanlan, CRNP, effective February 1, 2020 – January 31, 2021 for review and approval of paperwork for Special Education Students eligible for the ACCESS program.
13. To consider Extended School Year (ESY) for Special Education to run July 6th – 23rd, 2020 from 8:15 – 11:45 a.m.
14. To consider transfers to the Committed Funds and to the Capital Projects Fund from the unassigned fund balance remaining as of 6/30/2019.
15. To consider a request from David London to take continuing education PILS credits in the area of Responsive Schools and Resilient Students during March 2020 at a cost of \$349 plus travel.
16. To consider a 2nd grade Field Trip request to Sprague’s Maple Syrup Farm on March 3, 2020.
17. To consider a contract with Seneca Highlands I.U. 9 for Internet Consortium Services.
18. To consider approving a Linkage Agreement between Sagewood, Inc. and Smethport Area School District.

19. To consider the following Fall Coaching Supplemental Position(s) for the 2020-21 school year:
- Assistant Cheerleading Coach (Fall).....
 - Assistant Cross Country Coach.....
 - Assistant Football Coaches (5).....
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 - Volunteer Assistant Football Coach
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 - Assistant Golf Coach.....
 - Assistant Volleyball Coaches (2)
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 - Volunteer Assistant Volleyball Coach.....
 - Volunteer Girls' Jr-High Basketball Coach (2019-20 SY).....

Mr. London announced that there will be an additional item on next week’s agenda to consider the revised Articles of Agreement with IU9 pertaining to the CTC Program.

INFORMATION ITEMS:

- The following have met all requirements and have attained the status of Tenure:
 - Angela Lapp
- Margaret Hewitt’s transfer request to the High School Part-time 3-hour Cafeteria position was approved.
- The Board of Education has been presented with the following policies and procedures for first reading with possible approval in March:
 - #150 – Title I Comparability of Services
 - #220 – Student Expression / Distribution & Posting of Materials
 - #913 – Non-school Organizations / Groups / Individuals
 - #233 – Suspension and Expulsion
 - #311 – Reduction of Staff
 - #333 – Professional Development
 - #335 - FMLA
 - #626 – Procurement Procedure– Federal Programs Attachment
 - #806 – Child Abuse
 - Safe2Say Procedures

COMMENDATIONS:

- Congratulations and good luck to Parker Jack who will be representing Smethport at Region Chorus at Corry High School on February 27th – 29th.

COMMENDATIONS (Continued):

- Congratulations to the following Students of the Month: Jeffrey McKeirnan – High School and Kyra Shields – Jr. High.
- Congratulations to Tyler Baldwin who competed at the CTC Skills USA Competition and placed 2nd in the Automotive Maintenance & Light Repair; and to Chase Trask for being part of the Quiz Bowl Team who took 2nd place.

Mr. Wertz announced that the Board held an Executive Session tonight before the meeting to discuss personnel matters and the negotiations of a Collective Bargaining Agreement

NOTE: Executive Session may be held between tonight's meeting and the next board meeting.

- IX. PUBLIC TO BE HEARD – GENERAL ITEMS – None.
Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.
- X. ADJOURNMENT
Moved by Stratton, seconded by O'Day and carried unanimously to adjourn the meeting at 8:36 p.m.

Respectfully Submitted,

Susan M. Jordan
Secretary of the Board